

**2025**

# **Just for Me Summer Camp**



# **Parent Handbook**

Dear Parent,

We look forward to having your child in the “Just for Me” playground program. Included in this booklet are the rules, daily schedule, and general information about this year’s program. Please take time to read this over carefully & if you have any questions, contact the Houlton Recreation Department at 532-1310.

**START DATE: WEDNESDAY, JUNE 18, 2025**

**END DATE: THURSDAY, AUGUST 7, 2025**

The “Just for Me” program is held at the playground in Community Park on good weather days. If rain, the Program will be held at the Gentle Memorial Building on 128 Main Street. Parents that need to, can drop off at 8:30am and the program will begin at 9:00AM. Your child’s group will have two staff members that oversee them each day. They will meet them on the first day.

**DAYS THE PROGRAM WILL NOT BE HELD:**

**Friday, July 4<sup>th</sup> – Holiday**

**Friday, July 11<sup>th</sup> – Houlton Agricultural Fair**

**Call us if you need us. Phone Numbers are:**

**“Just for Me” playground ~ 532-1314**

**Rec Center ~ 532-1310**

**Requirements for Program:** Your child MUST be registered for kindergarten in order to participate in this program and be ages 4 or 5. They also must be able to use the toilet on their own. However, we understand accidents happen and they can be assisted as needed. Be sure to pack extra clothes.

*Parents of children with special needs are asked to speak to Owen directly. If your child has an aid at school, he/she will need to bring one to this program.*

**Drop Off & Pick Up Policy:** If you pick your child up early or drop them off late, you must sign them in/out & let their immediate supervisor know he/she is here/leaving. The sign in/out sheet will be on the counter in the office of the playground building and in the Rec office on rainy days.

**Pick-Up Requirements:** Once you have registered & begin to check out you will be prompted to provide us with a list of **ANYONE** that has your permission to pick up your child. If anyone who is not on this list is picking up your child, please have it in writing or call the program site at 532-1314 or if it is a rainy day call the rec department at 532-1310.

**Snack Time:** Healthy snacks will be provide, however, you are more than welcome to pack one. Always pack a reusable water bottle. We have a water station to refill them. Please no glass bottles. We have a refrigerator if needed, just be sure to put their name on it.

**Spray Pool:** This is very popular on warm mornings. Be sure to send your child’s bathing suit/towel EVERY morning. If your child does not have a bathing suit, please send a change of clothes for him/her. **SUNSCREEN** is a must! Please make sure your child has it on **BEFORE** they reach the park!

**Special Event Mornings:** Every Friday we will have a special “Theme” program for all children at the playground. On this morning children are encouraged to *dress up* in the “Theme”. Weekly themes will be posted in the Newsletter that your child will bring home every Thursday.

**Other Information:**

**\*Please make sure all contact information is up to date on your online account along with emergency contacts.** This is in case of an emergency, we need to be able to get a hold of you!

\*Label all clothes, so your child will be able to find them if lost. We will have a lost & found box in the playground building. Feel free to come check it out if you are missing something.

\*Sneakers or sandals with a strap work great at this program. Flip flops will be allowed around the pool area, but we often go for walks, play running games, & need foot attire that will be safe for such activities.

## **Daily Schedule**

<b>8:30-9:00am</b>	Drop off, attendance, and announcements
<b>9:15-9:45am</b>	Craft Time – There will be a daily arts and craft activity
<b>9:45-10:00am</b>	Snack – We will provide healthy snacks, but they are more than welcome to bring one from home
<b>10:00-10:30am</b>	Games / Contests – There will be different games and activities every day
<b>10:30-10:45am</b>	Supervised free play on the playground/splashpad
<b>10:45-11:00am</b>	Get ready for home and wait for pick-up